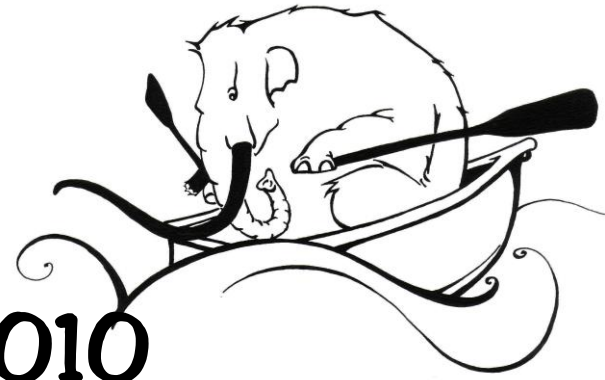


## An Invitation to Vendors and Exhibitors

# Join the 6<sup>th</sup> Annual River Celebration!

# River Fest 2010



**Saturday, June 12, 2010**

**11 am to 3 pm**

**Grove Street Boat Launch, Elmira, NY**

**Waterfront fun, live music, food, vendors, exhibits, and more!**

**Hosted by:**

Near Westside Neighborhood Association, Inc.

Last year, River Fest attracted hundreds of people who enjoyed both a leisurely Paddle down the Chemung River then a fun filled festival held at the Grove Street launch site. This year we expect to see even more people as the Fest continues to grow!

**Vendor/Exhibitor registration:**

Please fill out and return the attached Agreement/Registration form by April 9, 2010. If applicable, include a check payable to NWNA and note River Fest 2010 in the memo line. If you have any questions please feel free to contact Beth or Lorena via e-mail at [nearwestside@stny.rr.com](mailto:nearwestside@stny.rr.com) or phone 607-733-4924.

River Fest 2010 is supported by community contributions. In addition to your vendor fees, please consider making a contribution to help cover the Festival expenses.

Mail Agreement/Registration and check to:

River Fest 2010  
Near Westside Neighborhood Association, Inc.  
353 Davis Street  
Elmira, NY 14901

Thank you in advance for your participation!

River Fest is a **GREEN** event.



River Fest 2010  
Saturday, June 12, 2010  
11:00 am to 3:00 pm  
Grove Street Boat Launch, Elmira, NY

## Vendor/Exhibitor Agreement and Registration

Fee: Food Vendors: \$30    Non-Food Vendors: \$25    Exhibits: FREE

Registration Deadline: April 9, 2010

Send check and applicable form(s) to: NWNA, 353 Davis St., Elmira, NY 14901

If you have questions please feel free to contact Beth or Lorena, via e-mail at [nearwestside@stny.rr.com](mailto:nearwestside@stny.rr.com) or phone 607-733-4924.

### Guidelines:

- Participants must set up between 9:30 am - 10:30 am
- River Fest is a **Green Event**. Use only recyclable or compostable cutlery, plates or handouts.
- Exhibits/equipment must be taken down (and area cleaned up) immediately following the event
- The event will take place rain or shine.
- Each vendor will have a 10' by 10' area (unless otherwise requested)
- Electricity, tents/canopies, tables and chairs are NOT provided
- All vendors must include a certificate of insurance with application.
- Registration Fee is non refundable
- Vendor Fee includes the City of Elmira vendor fee
- A late fee of \$10.00 is charged for registrations received after April 9th  
Vendors selling non-food goods must have NYS Sales Tax Certificate available at the booth  
Please send a copy of the certificate to NWNA with this application.
- Food vendors must have a Health Permit at the booth and follow the Health Dept guidelines.  
(see [http://www.chemungcountyhealth.org/usr/Food/Temp\\_FS\\_Appl1106.pdf](http://www.chemungcountyhealth.org/usr/Food/Temp_FS_Appl1106.pdf) for permit)  
Please send a copy of the permit to NWNA with this application.

Confirmations will be mailed no later than April 30<sup>th</sup>

Vendor Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Vendor Phone #: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

Please indicate below any special requests such as space or location requirements:

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Please indicate below what your exhibit is or the product(s) you will be selling :

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**Liability and Insurance:**

The vendor/exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend and save Near Westside Neighborhood Association, Inc. and its agents harmless against all claims, losses and damages to persons or property, governmental charges or fines and attorney fees arising out of or caused by the vendor's/exhibitor's installation, removal, maintenance, or occupancy of the space provided during the event.

In addition, the vendor/exhibitor acknowledges that the Near Westside Neighborhood Association, Inc. does not maintain insurance covering the vendor's/exhibitor's property and that is the sole responsibility of the vendor/exhibitor to obtain business interruption and property damage insurance covering such losses by the vendor/exhibitor.

Vendor/exhibitor signature shows agreement to liability and insurance agreement and vendor/exhibitor guidelines.

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Signature

Date

<b>For Office Use Only</b>
Date Rec'd: _____
Payment Enclosed: _____
Insurance Certificate: _____
Sales Tax/Health Dept Certificate: _____